

Board of Education Meeting Agenda
March 18th, 2020
5:00 PM Public Meeting

Members Present: Superintendent Arsenault, Board President Jamie Doucette, Vice President Bill Bloethe, Board Member Matt Edwards, Board Member Robin Toldo, Business Manager Jim Eagan, Mike George, Carol Giles, Jess Hall, and Secretary Audrey O’Neil

1. School Community Session- 5:00pm

- 1.1 Call to Order/ Pledge of Allegiance
- 1.2 Public Participation: None
- 1.3 Celebrations:

A. Viking Visit Day: Superintendent Arsenault shared that FIS had two Viking Visit Days this year, due to the students’ availability. Superintendent Arsenault stated that the tuition selection process is on hold for the moment, and the families will be contacted with the updated timeline.

*B. Town of Southold Arbor Day Contest: Superintendent Arsenault congratulated the students who participated in the contest and the honorable mention student Ada in Grade 6.

- 1.4 Additions to Agenda
- 4.7 Motion To Approve a Resolution To Authorize Non-Salaried Employees Pay throughout the COVID- 19 Closure.
- 4.8 Motion To Approve a Resolution Related To DASNY Financing For School Generator
- 4.9 Motion To Authorize The Superintendent To Amend a Previously Approved Contract With BD Remodeling For T1 Window Repair To Include Date Of Completion Language.
- 4.10 Motion to Authorize Superintendent To Enter Into Contract With Mason Horn Masonry to Clean And Seal T1 and T2 Faculty Housing Units At A Cost Not To Exceed \$4,960.
- 5.9 COVID-19 Update

2. Business Reports

- 2.1 Warrants Approved by Claims Auditor Sharon Patterson
- 2.2 Business Manager Reports:
 - A. Budget Status Report: Business Manager Jim Eagan said he was available for any questions.
 - B. Treasurer’s Report Approved by Principal and School Treasurer
- 2.3 2019-2020 Budget Transfers: Superintendent Arsenault said there was a \$4,000 transfer for Technology Committee Money that was completed previously.
- 2.4 2020-2021 Budget Review: Superintendent Arsenault thanked Jim Eagan for his hard work working on the Budget Review despite what is currently going on with COVID-19.

3. Board Committee Reports

3.1 Faculty Housing Committee: Superintendent Arsenault shared that the FHC wanted the legal counsel to look into the Date Of Completion Language for the T1 window project, and the legal counsel agreed that the language should be that should the date listed not be adhered to, no payment is required by the district. Superintendent Arsenault said due to what is happening with COVID-19, the committee will review the date with consideration of the current events. Business Manager Jim Eagan stated that FHC had questions for Mason Horn Masonry regarding T1 and T2 brick upkeep, and the estimate for the masonry work. Superintendent Arsenault shared that there was an intention of having a slight rent increase for Faculty Housing starting September 2019, but due to technical difficulties with Wincap Web, only one FHC resident had that increase deducted. Superintendent Arsenault stated that the FHC recommends leaving the rent rates the same for the remainder of the year, and then increasing next year's rent for the amount that was expected for this year, beginning on the next lease, and then reviewing the status March 2021 to reach the goal in 2023.

3.2 Safety Committee: None

3.3 Personnel Committee: None

4. Action Items

4.1 Motion: To Approve the Minutes of the February 19th Board of Education Meeting: Robin Toldo made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed.

4.2 Motion: To Approve the Minutes of the February 26th Board of Education Audit Committee Meeting : Tabled

4.3 Motion: To Accept the 2018-2019 Audit Financial Statements and Management Letter: Bill Bloethe made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

4.4 Motion: To Authorize the use of Facility Space for the Island People's Project (IPP Morning Program) from July 2-August 14, 2020: Robin Toldo made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed.

4.6 Motion: To Authorize Superintendent to sign Privacy/Security Agreement with Brown & Brown Insurance: Tabled

4.7 Motion To Approve a Resolution To Authorize Non-Salaried Employees Pay throughout the COVID- 19 Closure: Robin Toldo made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed. Tom Shillo was absent.

4.8 Motion To Approve a Resolution Related To DASNY Financing For School Generator: Bill Bloethe made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed. Tom Shillo was absent.

4.9 Motion To Authorize The Superintendent To Amend a Previously Approved Contract With BD Remodeling For T1 Window Repair To Include Date Of Completion Language: Bill Bloethe made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

4.10 Motion to Authorize Superintendent To Enter Into Contract With Mason Horn Masonry to Clean And Seal T1 and T2 Faculty Housing Units At A Cost Not To Exceed \$4,960: Bill Bloethe made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

5. Administrative Report

Prior Business

5.1 Walsh Park/FIS School Land Sale (Winthrop Dr. Property): Superintendent Arsenault shared that there will be a walk-through of the exterior property on March 21, 2020 by the architects and there are no new updates.

5.2 Reimbursement for Generator Grant Project: None

5.3 School Accreditation: Superintendent Arsenault stated that FIS is still on pace for NEASC visit.

5.4 School Recruitment: Superintendent Arsenault stated that the Tuition Selection Committee on hold to complete what is needed internally, and families have been contacted with an updated timeline.

5.5 FIS Capital Improvement Project: Superintendent Arsenault shared that the next step will be sharing a recommendation for a new financial advisor.

New Business

5.6 Draft 2020-2021 School Calendar: Superintendent Arsenault shared the draft calendar presented by the Superintendent and Teachers

5.7 Student Records Policy #5500- First Read

5.8 Students Records Policy Regulation #5500R- First Read

5.9 COVID-19 Update: Superintendent Arsenault thanked the FIS staff for everything they have done to help determine what is best for the students. Superintendent Arsenault also thanked the ferry for helping transport the items for the students and also thanked Adam Murray for helping unload the items in New London. Superintendent Arsenault stated that there are two phases expected for the closing, the first phase is supplemental information for the first two weeks, but it is a time that FIS would have been on Spring Break. The Phase 2 would start March 30th with a more detailed plan and would be distance learning. The Community meeting with Superintendent Arsenault is available for viewing on the FIS website.

6. Information Packet for the Board of Education

*6.1 Corona Virus Letter to the Community- March 2, 2020

*6.2 Corona Virus Letter to the Community- March 12, 2020

7. Public Participation *(Please Refer to Public Participation Guidelines)*

8. Executive Session

9. Adjournment